

# City of Greenleaf

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## CITY COUNCIL MEETING AGENDA

### Special Session – 7:00pm 04 December 2018 at Greenleaf City Hall\*

1. Meeting called to order \*\*
2. Pledge of Allegiance
3. Roll Call
  - Seat 1: Ryan Schnuerle
  - Seat 2: Rob Fisher
  - Seat 3: Kurt Kopadt
  - Seat 4: Steve Jett
  - Mayor: Brad Holton
  - Impact Area: Liza WarnerAlso Present:
  - City Clerk
  - Public Services Director
  - Police Chief
  - City Attorney
  - City Engineer
  - City Treasurer
4. Comments to the Council - *This agenda item is reserved for those wishing to address the Council regarding city-related issues. In order to ensure adequate public notice, Idaho law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing, and should not be discussed by Council before the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have a maximum of three (3) minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. Multiple persons speaking to the same concern will be acknowledged, but only one speaker will be allowed.*
5. Adjustments to meeting agenda [ACTION ITEM]
6. Police report
7. **AGENDA ITEMS REQUIRING CONTRACT STAFF INPUT**
  - 7.1 Consideration of Draft Ordinance #FY18-003 (Noxious Weeds) – AN ORDINANCE OF THE CITY OF GREENLEAF, IDAHO, AMENDING GREENLEAF CODE CHAPTER 3 , TITLE 7, §4-1-4, §4-1-6, §4-1-8, AND §4-1-9 TO CLARIFY WEED CONTROL REQUIREMENTS AND ALIGN PENALTIES AND ABATEMENT PROVISIONS IN NOXIOUS WEED AND NUISANCE SECTIONS OF THE CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; DIRECTING THE CLERK TO ASSIGN THE NEXT ORDINANCE NUMBER AND SCHEDULE FOR PUBLICATION AND CODIFICATION; AUTHORIZING PUBLICATION BY SUMMARY; AND PROVIDING AN EFFECTIVE DATE. (Clerk's Note: Kurt Kopadt performed third reading by title and approved at the 08 Nov 2018 Council Meeting, error in title discovered during publication by summary review, corrected title given above) [ACTION ITEM]
  - 7.2 Discussion regarding Harmony Lane Project, including LHTAC Grant, Review of applicable State procurement requirements, and City Engineer's recommendations regarding timeline, qualification of bidders, and inclusion of reduced-cost bid options
  - 7.3 Discussion regarding Draft Resolution #001-FY19 – Monthly Utility Billing Policy - A RESOLUTION OF THE CITY OF GREENLEAF, IDAHO, ESTABLISHING A MONTHLY UTILITY BILLING POLICY FOR WATER, SEWER, DISPOSAL COLLECTION, AND ANY

ADDITIONAL UTILITIES BILLED MONTHLY; REPEALING RESOLUTIONS #131 AND #163; DECLARING THAT ALL PREVIOUS RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT ARE NULL AND VOID; DECLARING THAT IF ANY PART OF THIS RESOLUTION IS DECLARED TO BE INVALID BY A COURT OF COMPETENT JURISDICTION, THEN THE REMAINING PORTION SHALL REMAIN IN EFFECT; AND PROVIDING AN EFFECTIVE DATE.

7.4 Consideration of Draft Resolution 002-FY19 – Recurring Bills – A RESOLUTION OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, AUTHORIZING THE CITY TREASURER TO PAY CERTAIN VENDORS AND CONTRACTORS PRIOR TO SUBMITTING THE BILLS TO COUNCIL; AND PROVIDING AN EFFECTIVE DATE. [ACTION ITEM]

7.5 Consideration of setting an alternate meeting date and time for the regular January 2019 meeting (Clerk's Note: The first Tuesday in January 2019 falls on New Year's Day) [ACTION ITEM]

**8. CONSENT AGENDA: ITEMS, REPORTS, & PREVIOUS MEETING MINUTES**

- 8.1 Treasurer's report and disbursement list
- 8.2 Public Services Director's report
- 8.3 City Clerk's report
- 8.4 Previous Meeting Minutes (08 Nov 2018)
- 8.5 Consideration of Consent Agenda [ACTION ITEM]

**9. OTHER OLD BUSINESS**

- 9.1 Other Old Business

**10. OTHER NEW BUSINESS**

- 10.1 Other New Business

**11. Adjournment [ACTION ITEM]**

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Posted physically at the following locations at approximately 6:15p 30 December 2018:

Greenleaf City Hall (outside bulletin board next to front door)

Greenleaf Store (in window to right of entry)

Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Café (outside bulletin board)

Posted electronically at approximately 5:15p 30 December 2018 at the city website (greenleaf-idaho.us) and referencing post on the city's

Facebook

\* The meeting may move to an alternate location if attendance is over 41 people.

\*\* The Chair may recess the meeting at any time.

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**NONDISCRIMINATION STATEMENT:** In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)."

**SPECIAL ACCOMMODATION:** Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.