

City of Greenleaf

20523 N. Whittier Dr.
Greenleaf, Idaho 83626
208/454-0552 office
208/454-7994 FAX

greenleafcity@cableone.net
<http://www.greenleaf-idaho.us/>

PLANNING & ZONING COMMISSION MEETING MINUTES Regular Session 6:30p Wednesday 15 January 2025 at Greenleaf City Hall*

This meeting is available via computer, tablet or smartphone at:
<https://meet.goto.com/337659293>
or by phone: Access Code: 337-659-293, United States: +1 (646) 749-3122

Agenda:

- 1 Meeting called to order
- 2 Pledge of Allegiance
- 3 Roll Call
 - Seat 1: Alisha Dittman
 - Seat 2: Steve Pemberton
 - Seat 3: Sharmaine Hamilton
 - Seat 4: Dave Cardenuto
 - Seat 5: Jim Haley
- Also Present:
 - Impact Area Representative
 - City Attorney
 - City Clerk
 - City Engineer
 - Public Services Director
 - Deputy Clerk
- 4 Consideration of adjustments to meeting agenda [Action Item]
- 5 OLD BUSINESS:
 - 5.1 Any other Old Business
- 6 NEW BUSINESS:
 - 6.1 Public Hearing for Ordinance #draft FY25-004 – Adjusting Nuisance and General Development Standards for Fences
 - 6.2 Deliberation and consideration of Ordinance #draft FY25-004 – Adjusting Nuisance and General Development Standards for Fences - AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, STATE OF IDAHO, ADJUSTING GREENLEAF CODE SECTION 5-3-8, 9-7-16, 9-7-18, AND 9-7-1 TO ADJUST NUISANCE AND GENERAL DEVELOPMENT STANDARDS FOR FENCES INCLUDING PROVISION FOR A FENCE PERMIT PROCESS; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; DIRECTING THE CITY CLERK FOR ORDINANCE NUMBER, CODIFICATION, AN EFFECTIVE DATE, AND PUBLICATION. [ACTION ITEM]
 - 6.3 Any other New Business
- 7 ADJOURNMENT
 - 7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
 - 7.2 Consideration of minutes for this meeting [ACTION ITEM]
 - 7.3 Adjournment [ACTION ITEM] [Action Item]

1 Meeting called to order
Chair Dave Cardenuto called the meeting to order at approximately 6:35p.

2 Pledge of Allegiance
Dave Cardenuto led those assembled in the Pledge of Allegiance

3 Roll Call

X Seat 1: Alisha Dittman	X Seat 4: Dave Cardenuto
<input type="checkbox"/> Seat 2: Steve Pemberton	X Seat 5: Jim Haley
X Seat 3: Sharmaine Hamilton	

Also Present:

<input type="checkbox"/> Impact Area Representative	<input type="checkbox"/> City Engineer
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Public Services Director
X City Clerk	<input type="checkbox"/> Deputy Clerk

4 Consideration of adjustments to meeting agenda [Action Item]
There was none.

5 OLD BUSINESS:
5.1 Any other Old Business
Discussion followed regarding process.

6 NEW BUSINESS:
6.1 Public Hearing for Ordinance #draft FY25-004 – Adjusting Nuisance and General Development Standards for Fences
Dave Cardenuto opened the Public Hearing at approximately 6:47p. Dave noted that no one was in the gallery to give testimony to the Commission. Dave closed the hearing at approximately 6:48p.

Clerk's note: No written comments were received, and the hearing had been published as required by Idaho Code.

6.2 Deliberation and consideration of Ordinance #draft FY25-004 – Adjusting Nuisance and General Development Standards for Fences - AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, STATE OF IDAHO, ADJUSTING GREENLEAF CODE SECTION 5-3-8, 9-7-16, 9-7-18, AND 9-7-1 TO ADJUST NUISANCE AND GENERAL DEVELOPMENT STANDARDS FOR FENCES INCLUDING PROVISION FOR A FENCE PERMIT PROCESS; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; DIRECTING THE CITY CLERK FOR ORDINANCE NUMBER, CODIFICATION, AN EFFECTIVE DATE, AND PUBLICATION. [ACTION ITEM]
The Commission discussed draft ordinance sections 9-7-16a and 9-7-16h with no changes made. Discussion followed, including pre-existing non-conforming uses and transitional zoning.

Dave Cardenuto moved to recommend the draft ordinance as discussed to Council. Alisha Dittman seconded. The motion received unanimous approval.

General discussion followed.

6.3 Any other New Business
There was none.

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
No recess was taken.

7.2 Consideration of minutes for this meeting [ACTION ITEM]
Dave Cardenuto moved to accept the minutes. Sharmaine Hamilton seconded.
The motion received unanimous approval.

7.3 Adjournment [ACTION ITEM] [Action Item]
Dave Cardenuto moved to adjourn. Alisha Dittman seconded. The motion received unanimous approval and the meeting adjourned at approximately 7:26p.

Respectfully submitted,

Lee C. Belt
City Clerk
City of Greenleaf

NONDISCRIMINATION STATEMENT: In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.”

SPECIAL ACCOMMODATION: Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.

Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.