

City of Greenleaf

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CITY COUNCIL MEETING AGENDA

Special Session – 7:00pm – 28 October 2024 – Greenleaf City Hall

This meeting can be joined via computer, tablet, or smartphone at:

<https://meet.goto.com/CityofGreenleaf/council-mtg>

Via telephone United States: +1 (571) 317-3112 Access Code: 142-571-637

- 1. Meeting called to order
- 2. Pledge of Allegiance
- 3. Roll Call

Seat 1: Ryan Schnuerle

Seat 2: Rob Fisher

Seat 3: Rachel Brobeck

Seat 4: Dan Hyer

Mayor: Brad Holton

Impact Area: Liza Warner

Also Present:

City Clerk

Public Services Director

Police

Fire

City Attorney

City Engineer

City Treasurer

- 4. Adjustments to meeting agenda [ACTION ITEM]

5. AGENDA ITEMS REQUIRING COUNCIL ACTION

5.1 Public Hearing regarding Resolution #DRAFT 009-FY24 – Adjusting Consolidated Fee Schedule A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, ADJUSTING THE CONSOLIDATED FEE SCHEDULE; DECLARING THAT ALL PREVIOUS RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT ARE NULL AND VOID; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

5.2 Consideration of Resolution #DRAFT 009-FY24 – Adjusting Consolidated Fee Schedule [ACTION ITEM]

5.3 Consideration of adding Pacific Solutions Northwest (PSNW) to the approved vendor list [ACTION ITEM]

5.4 Update regarding Development Fee Pass-Through to Caldwell Rural Fire Protection District.

5.5 Discussion and consideration of Resolution #DRAFT 001-FY25 - A RESOLUTION OF THE CITY COUNCIL OF CITY OF GREENLEAF; Making Certain Findings; and Approving and Authorizing the Mayor and City Clerk to execute on behalf of the City Council that certain Agreement with the “*City of Greenleaf and Caldwell Rural Fire Protection District First Amended and Reformed Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements*”; and Directing the City Clerk; and Setting an Effective Date. [ACTION ITEM]

5.6 Consideration of Ordinance Draft FY25-001 - AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, AMENDING SECTION 2 OF CHAPTER 5 OF TITLE 10 GREENLEAF CITY CODE PROVIDING THAT THE DISTRICT ADMINISTRATOR RATHER THAN THE CITY DETERMINES APPLICATIONS FOR DEVELOPMENT IMPACT FEE EXEMPTIONS; AND PROVIDING AN EFFECTIVE DATE; AND DIRECTING THE CITY CLERK. [ACTION ITEM]

5.7 Consideration of Ordinance Draft FY25-002 - AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, AMENDING CHAPTER 1 OF TITLE 2 BY THE ADDITION THERETO OF A NEW SECTION 14 PROVIDING FOR THE ESTABLISHMENT

OF DEVELOPMENT IMPACT FEE ADVISORY COMMITTEES BY INTERGOVERNMENTAL AGREEMENT; AND PROVIDING AN EFFECTIVE DATE; AND DIRECTING THE CITY CLERK. **[ACTION ITEM]**

5.8 Consideration of Ordinance Draft FY25-003 - AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, AMENDING SECTION 13 OF CHAPTER 1 OF TITLE 2 GREENLEAF CITY CODE TO ESTABLISH THIS SECTION AS THE CITY'S DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE AND TO REMOVE REFERENCES TO INTERGOVERNMENTAL AGREEMENTS AND ANY OTHER GOVERNMENT ENTITY FROM ITS PROVISIONS; AND PROVIDING AN EFFECTIVE DATE; AND DIRECTING THE CITY CLERK. **[ACTION ITEM]**

5.9 Discussion regarding end of photocopier lease.

5.10 Consideration of Resolution #001-FY25 – Adjusting the Consolidated Civil Rights & Non-Discrimination Policies - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, ESTABLISHING POLICY AND PROCEDURE FOR CIVIL RIGHTS NON-DISCRIMINATION AS REQUIRED BY TITLE VI AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, SECTION 504 OF THE REHABILITATION ACT OF 1973, THE AMERICAN DISABILITY ACT, THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, OTHER APPLICABLE FEDERAL REGULATION, AND EXECUTIVE ORDERS; DECLARING THAT ALL PREVIOUS RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT ARE NULL AND VOID; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. **[ACTION ITEM]**

11. **ADJOURNMENT**

11.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

11.2 Consideration of minutes for this meeting **[ACTION ITEM]**

11.3 Adjournment **[ACTION ITEM]**

- Posted physically at the following locations at or before 6:00p 25 October 2024:

Greenleaf City Hall (outside bulletin board next to front door)
Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Chevron (in window to right of entry)
Greenleaf Café (outside bulletin board)

- Posted electronically at or before 6:00p 25 October 2024: at the city website (greenleaf-idaho.us) and referencing post on the city's Facebook page.

* The meeting may move to an alternate location due to meeting room capacity.

** The Chair may recess the meeting at any time.

NONDISCRIMINATION STATEMENT: In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.”

SPECIAL ACCOMMODATION: Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.

Materials are available in Spanish upon request.

Los materiales están disponibles en español a pedido.